

TAUHOA SCHOOL

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

School Directory

Ministry Number:	1107
Principal:	Vivienne Goldsmith
School Address:	15 Tauhoa Road, Warkworth, Warkworth
School Postal Address:	15 Tauhoa Road, RD4, Warkworth, 0984
School Phone:	09 422 5722
School Email:	office@tauhoa.school.nz

Members of the Board of Trustees

Name	Position	How Position Gained	Occupation	Term Expires/ Expired
Jackie Tameris	Chairperson	Elected	Teacher Aide	May 2022
Vivienne Goldsmith	Principal	ex Officio		
Garrie Eaton	Parent Rep	Elected	Farmer	May 2022
Donald Pride	Parent Rep	Elected	Security Fencing Contractor	May 2019
Scott Innes	Parent Rep	Elected	Farmer	May 2022
John Hansen	Parent Rep	Appointed	Manager of Roothing Crew	May 2022
Linda Van Der Hoek	Staff Rep	Elected	Teacher	May 2022

Accountant / Service Provider:	Education Services Ltd
---------------------------------------	------------------------

TAUHOA SCHOOL

Annual Report - For the year ended 31 December 2019

Index

Page	Statement
	Financial Statements
1	Statement of Responsibility
2	Statement of Comprehensive Revenue and Expense
3	Statement of Changes in Net Assets/Equity
4	Statement of Financial Position
5	Statement of Cash Flows
6 - 11	Statement of Accounting Policies
12 - 19	Notes to the Financial Statements
	Other Information
	Analysis of Variance
	Kiwisport

Tauhoa School

Statement of Responsibility

For the year ended 31 December 2019

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2019 fairly reflects the financial position and operations of the school.

The School's 2019 financial statements are authorised for issue by the Board.

Full Name of Board Chairperson

Full Name of Principal

Signature of Board Chairperson

Signature of Principal

Date:

Date:

Tauhoa School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2019

	Notes	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Revenue				
Government Grants	2	519,552	465,010	500,659
Locally Raised Funds	3	64,566	39,800	45,183
Interest income		3,613	4,000	3,905
Other Revenue		3,692	-	-
		<hr/> 591,423	<hr/> 508,810	<hr/> 549,747
Expenses				
Locally Raised Funds	3	24,027	10,872	14,073
Learning Resources	4	289,874	279,840	275,742
Administration	5	46,666	40,713	39,178
Finance		597	271	827
Property	6	210,675	162,717	218,287
Depreciation	7	17,511	16,000	18,983
Loss on Disposal of Property, Plant and Equipment		-	-	1
		<hr/> 589,350	<hr/> 510,413	<hr/> 567,091
Net Surplus / (Deficit) for the year		2,073	(1,603)	(17,344)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<hr/> <hr/> 2,073	<hr/> <hr/> (1,603)	<hr/> <hr/> (17,344)

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Tauhoa School
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2019

	Notes	Actual 2019 \$	Budget (Unaudited) 2019 \$	Actual 2018 \$
Balance at 1 January		234,505	251,853	251,849
Total comprehensive revenue and expense for the year		2,073	(1,603)	(17,344)
Capital Contributions from the Ministry of Education				
Contribution - Furniture and Equipment Grant		882	-	-
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
Equity at 31 December	23	237,460	250,250	234,505
Retained Earnings		237,460	250,250	234,505
Equity at 31 December		237,460	250,250	234,505

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Tauhoa School
Statement of Financial Position
As at 31 December 2019

	Notes	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Current Assets				
Cash and Cash Equivalents	8	6,471	11,067	1,086
Accounts Receivable	9	21,317	21,184	26,083
GST Receivable		6,958	3,071	119
Prepayments		2,489	2,127	1,954
Inventories	10	9,962	521	523
Investments	11	95,363	102,501	10,534
Funds owed for Capital Works Projects	17	-	-	228
		142,560	140,471	40,527
Current Liabilities				
Accounts Payable	13	32,147	27,085	24,761
Revenue Received in Advance	14	120	454	5,378
Provision for Cyclical Maintenance	15	10,454	-	10,350
Finance Lease Liability - Current Portion	16	2,304	-	3,435
Funds held for Capital Works Projects	17	2,731	-	-
		47,756	27,539	43,924
Working Capital Surplus/(Deficit)		94,804	112,932	(3,397)
Non-current Assets				
Investments (more than 12 months)	11	-	-	81,535
Property, Plant and Equipment	12	154,580	146,151	163,037
		154,580	146,151	244,572
Non-current Liabilities				
Provision for Cyclical Maintenance	15	8,833	8,833	6,425
Finance Lease Liability	16	3,091	-	245
		11,924	8,833	6,670
Net Assets		237,460	250,250	234,505
Equity		237,460	250,250	234,505

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Tauhoa School
Statement of Cash Flows
For the year ended 31 December 2019

		2019	2019	2018
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Cash flows from Operating Activities				
Government Grants		106,680	105,477	118,646
Locally Raised Funds		71,372	40,300	39,477
Goods and Services Tax (net)		(6,839)	-	2,952
Payments to Employees		(77,453)	(65,638)	(79,252)
Payments to Suppliers		(85,215)	(77,943)	(80,088)
Cyclical Maintenance Payments in the year		-	(11,500)	-
Interest Paid		(597)	(271)	(827)
Interest Received		3,603	4,000	4,061
Net cash from Operating Activities		11,551	(5,575)	4,969
Cash flows from Investing Activities				
Proceeds from Sale of PPE (and Intangibles)		-	-	150
Purchase of PPE (and Intangibles)		(2,672)	(2,800)	(11,526)
Purchase of Investments		(3,295)	-	-
Proceeds from Sale of Investments		-	-	10,432
Net cash from Investing Activities		(5,967)	(2,800)	(944)
Cash flows from Financing Activities				
Furniture and Equipment Grant		882	-	-
Finance Lease Payments		(4,040)	(3,532)	(3,336)
Funds Held for Capital Works Projects		2,959	-	(22,577)
Net cash from Financing Activities		(199)	(3,532)	(25,913)
Net increase/(decrease) in cash and cash equivalents		5,385	(11,907)	(21,888)
Cash and cash equivalents at the beginning of the year	8	1,086	22,974	22,974
Cash and cash equivalents at the end of the year	8	6,471	11,067	1,086

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Cash Flow Statement should be read in conjunction with the accompanying notes which form part of these financial statements.

Tauhoa School

Notes to the Financial Statements

For the year ended 31 December 2019

1. Statement of Accounting Policies

a) Reporting Entity

Tauhoa School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2019 to 31 December 2019 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

Standard early adopted

In line with the Financial Statements of the Government, the School has elected to early adopt PBE IFRS 9 Financial Instruments. PBE IFRS 9 replaces PBE IPSAS 29 Financial Instruments: Recognition and Measurement. Information about the adoption of PBE IFRS 9 is provided in Note 27.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

f) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

g) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses. The school applies the simplified expected credit loss model of recognising lifetime expected credit losses for receivables. In measuring expected credit losses, short-term receivables have been assessed on a collective basis as they possess shared credit risk characteristics. They have been grouped based on the days past due. Short-term receivables are written off when there is no reasonable expectation of recovery. Indicators that there is no reasonable expectation of recovery include the debtor being in liquidation.

Prior Year Policy

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

h) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

i) Livestock

The fair value of livestock was determined by fair value less estimated point-of-sale costs.

Fair value is based on "The National Average Market Values of Specified Livestock Determinations" as published by the New Zealand Inland Revenue Department.

Unrealised changes in number/holding gains(losses) are reported as part of operating income.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

Prior Year Policy

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	40 years
Building Improvements	5-40 years
Furniture and Equipment	5-15 years
Information and Communication	3-5 years
Library Resources	8 years
Leased assets are depreciated over the life of the lease.	

l) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. Its fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

q) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

s) Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

t) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Grants determined by the Minister of Education for operational activities includes all items (core components) included in the Operational Funding notice.

Borrowings include but not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

u) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

v) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

w) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operational Grants	93,141	98,624	93,150
Teachers' Salaries Grants	232,767	231,261	210,392
Use of Land and Buildings Grants	173,858	127,783	173,891
Resource Teachers Learning and Behaviour Grants	1,578	-	2,114
Other MoE Grants	11,531	4,742	16,314
Transport grants	2,536	1,500	(1,964)
Other Government Grants	4,141	1,100	6,762
	519,552	465,010	500,659

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Revenue			
Donations	3,481	1,100	2,050
Bequests & Grants	3,000	-	-
Activities	8,335	2,020	6,606
Trading	10,152	6,500	3,376
Fundraising	21,918	13,000	15,811
Other Revenue	17,680	17,680	17,340
	64,566	40,300	45,183
Expenses			
Activities	8,656	2,100	7,044
Trading	7,023	5,800	1,783
Fundraising (Costs of Raising Funds)	5,065	-	2,400
Other Locally Raised Funds Expenditure	3,283	3,472	2,846
	24,027	11,372	14,073
	40,539	28,928	31,110

Surplus for the year Locally raised funds

4. Learning Resources

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Curricular	12,981	14,850	19,188
Library Resources	695	300	240
Employee Benefits - Salaries	273,143	260,540	253,915
Staff Development	3,055	4,150	2,399
	289,874	279,840	275,742

5. Administration

	2019	2019 Budget	2018
	Actual	(Unaudited)	Actual
	\$	\$	\$
Audit Fee	4,590	4,590	4,590
Board of Trustees Fees	2,690	2,800	1,486
Board of Trustees Expenses	2,437	1,333	1,434
Communication	4,587	1,800	1,430
Consumables	1,893	1,250	1,410
Other	2,949	3,195	2,924
Employee Benefits - Salaries	22,547	21,137	20,987
Insurance	365	-	393
Service Providers, Contractors and Consultancy	4,608	4,608	4,524
	46,666	40,713	39,178

6. Property

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Caretaking and Cleaning Consumables	3,216	2,300	2,595
Cyclical Maintenance Expense	2,512	3,558	3,557
Grounds	3,953	3,300	2,270
Heat, Light and Water	7,996	7,800	7,965
Repairs and Maintenance	3,764	2,754	14,062
Use of Land and Buildings	173,858	127,783	173,891
Employee Benefits - Salaries	15,376	15,222	13,947
	<u>210,675</u>	<u>162,717</u>	<u>218,287</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Buildings	3,050	2,571	3,050
Building Improvements	1,183	997	1,183
Furniture and Equipment	4,982	4,995	5,927
Information and Communication Technology	3,560	3,608	4,281
Leased Assets	4,518	3,649	4,329
Library Resources	218	180	213
	<u>17,511</u>	<u>16,000</u>	<u>18,983</u>

8. Cash and Cash Equivalents

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Cash on Hand	80	-	80
Bank Current Account	6,380	(3,944)	995
Bank Call Account	11	15,011	11
Cash equivalents for Cash Flow Statement	<u>6,471</u>	<u>11,067</u>	<u>1,086</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

Of the \$6,471 Cash and Cash Equivalents, \$2,731 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2020 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

	2019	2019	2018
	Actual	Budget	Actual
	\$	(Unaudited)	\$
Receivables	3,067	4,230	10,483
Interest Receivable	323	469	313
Teacher Salaries Grant Receivable	17,927	16,485	15,287
	<u>21,317</u>	<u>21,184</u>	<u>26,083</u>
Receivables from Exchange Transactions	3,390	4,699	10,796
Receivables from Non-Exchange Transactions	17,927	16,485	15,287
	<u>21,317</u>	<u>21,184</u>	<u>26,083</u>

10. Inventories

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Stationery	-	521	523
Livestock Ewes	7,062	-	-
Livestock Lambs	2,900	-	-
	<u>9,962</u>	<u>521</u>	<u>523</u>

Livestock Assets

	2019
Reconciliation of Carrying Amounts of livestock	
Carrying amount at January 1	-
Increases due to purchases	9,870
Gain arising from changes in fair value less costs to sell attributable to physical changes	2,900
Gain arising from changes in fair value less costs to sell attributable to price changes	792
Decreases due to sales	<u>3,600</u>
Carrying amount at December	<u>9,962</u>

Livestock is held by the School for the purposes of raising local funds through livestock sales and educating students.

The school farms the livestock on a piece of Auckland Council land. Auckland Council has issued a public notification intending to grant a new community lease to Tauhoa Primary School. The lease is at a cost of \$1 plus GST per annum, for a term of five years with one five year right of renewal. As at year end, the lease agreement has not been finalised.

11. Investments

The School's investment activities are classified as follows:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Current Asset			
Short-term Bank Deposits	95,363	102,501	10,534
Non-current Asset			
Long-term Bank Deposits	-	-	81,535
Total Investments	<u>95,363</u>	<u>102,501</u>	<u>92,069</u>

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2019						
Land	50,000	-	-	-	-	50,000
Buildings	48,800	-	-	-	(3,050)	45,750
Building Improvements	16,241	-	-	-	(1,183)	15,058
Furniture and Equipment	26,285	2,599	-	-	(4,982)	23,902
Information and Communication Technology	17,217	-	-	-	(3,560)	13,657
Leased Assets	3,440	6,382	-	-	(4,518)	5,304
Library Resources	1,054	73	-	-	(218)	909
Balance at 31 December 2019	163,037	9,054	-	-	(17,511)	154,580

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2019			
Land	50,000	-	50,000
Buildings	122,000	(76,250)	45,750
Building Improvements	76,216	(61,158)	15,058
Furniture and Equipment	111,850	(87,948)	23,902
Information and Communication Technology	41,642	(27,985)	13,657
Leased Assets	13,607	(8,303)	5,304
Library Resources	27,728	(26,819)	909
Balance at 31 December 2019	443,043	(288,463)	154,580

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
	\$	\$	\$	\$	\$	\$
2018						
Land	50,000	-	-	-	-	50,000
Buildings	51,850	-	-	-	(3,050)	48,800
Building Improvements	15,239	2,185	-	-	(1,183)	16,241
Furniture and Equipment	29,615	2,598	-	-	(5,927)	26,286
Information and Communication Technology	14,977	6,672	(151)	-	(4,281)	17,217
Leased Assets	7,768	-	-	-	(4,329)	3,439
Library Resources	696	571	-	-	(213)	1,054
Balance at 31 December 2018	170,145	12,026	(151)	-	(18,983)	163,037

	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$
2018			
Land	50,000	-	50,000
Buildings	122,000	(73,200)	48,800
Building Improvements	76,216	(59,975)	16,241
Furniture and Equipment	109,250	(82,964)	26,286
Information and Communication Technology	41,642	(24,425)	17,217
Leased Assets	12,409	(8,970)	3,439
Library Resources	27,655	(26,601)	1,054
Balance at 31 December 2018	439,172	(276,135)	163,037

13. Accounts Payable

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Operating Creditors	8,067	4,671	4,165
Accruals	4,590	4,500	4,590
Employee Entitlements - Salaries	17,927	16,485	15,287
Employee Entitlements - Leave Accrual	1,563	1,429	719
	<u>32,147</u>	<u>27,085</u>	<u>24,761</u>

Payables for Exchange Transactions	32,147	27,085	24,761
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>32,147</u>	<u>27,085</u>	<u>24,761</u>

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Grants in Advance - MoE	-	-	5,378
Other	120	454	-
	<u>120</u>	<u>454</u>	<u>5,378</u>

15. Provision for Cyclical Maintenance

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Provision at the Start of the Year	16,775	5,275	13,218
Increase to the Provision During the Year	2,512	3,558	3,557
Provision at the End of the Year	<u>19,287</u>	<u>8,833</u>	<u>16,775</u>
Cyclical Maintenance - Current	10,454	-	10,350
Cyclical Maintenance - Term	8,833	8,833	6,425
	<u>19,287</u>	<u>8,833</u>	<u>16,775</u>

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
No Later than One Year	2,313	-	3,689
Later than One Year and no Later than Five Years	3,091	-	254
	<u>5,404</u>	<u>-</u>	<u>3,943</u>

17. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Roofing and Plumbing	<i>completed</i>	(228)	-	-	228	-
Block 5 Accessible Toilet Door Income	<i>completed</i>	-	3,003	3,003	-	-
Sick Bay Refurb	<i>in progress</i>	-	41,342	38,611	-	2,731
Totals		(228)	44,345	41,614	228	2,731

Represented by:

Funds Held on Behalf of the Ministry of Education	2,731
Funds Due from the Ministry of Education	-
	<u>2,731</u>

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
5ya Project Block 1 Heating and Electrical	<i>completed</i>	22,039	-	22,039	-	-
Roofing and Plumbing	<i>in progress</i>	-	-	228	-	(228)
Totals		22,039	-	22,267	-	(228)

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2019 Actual \$	2018 Actual \$
<i>Board Members</i>		
Remuneration	2,690	1,486
Full-time equivalent members	0.06	0.07
<i>Leadership Team</i>		
Remuneration	176,882	166,230
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	<u>179,572</u>	<u>167,716</u>
Total full-time equivalent personnel	<u>2.06</u>	<u>2.07</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2019 Actual \$000	2018 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	100 - 110	90 - 100
Benefits and Other Emoluments	-	-
Termination Benefits	-	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2019 FTE Number	2018 FTE Number
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2019 Actual	2018 Actual
Total	-	-
Number of People	-	-

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2019 (Contingent liabilities and assets at 31 December 2018: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance. The Ministry has recognised an estimated provision based on the analysis of sample data, which may not be wholly representative of the total dataset for Teacher and Support Staff Entitlements. A more accurate estimate will be possible after further analysis of non-compliance has been completed, and this work is ongoing. Final calculations and potential impact on any specific individual will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2019, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

Capital Commitments as at 31 December 2019:

\$40,000 contract for sick bay refurbishment to be completed in 2020, which will be fully funded by the Ministry of Education.
\$41,342 has been received of which \$38,611 has been spent on the project to date.

(Capital Commitments as at 31 December 2018: nil).

(b) Operating Commitments

There are no operating commitments as at 31 December 2019 (Operating commitments at 31 December 2018: nil).

23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost (2018: Loans and receivables)

	2019 Actual \$	2019 Budget (Unaudited) \$	2018 Actual \$
Cash and Cash Equivalents	6,471	11,067	1,086
Receivables	21,317	21,184	26,083
Investments - Term Deposits	95,363	102,501	92,069
Total Financial assets measured at amortised cost	123,151	134,752	119,238

Financial liabilities measured at amortised cost

Payables	32,147	27,085	24,761
Borrowings - Loans	-	-	-
Finance Leases	5,395	-	3,680
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	37,542	27,085	28,441

25. Events After Balance Date

On March 11, 2020, the World Health Organisation declared the outbreak of COVID-19 (a novel Coronavirus) a pandemic. Two weeks later, on 26 March, New Zealand increased its COVID-19 alert level to level 4 and a nationwide lockdown commenced. As part of this lockdown all schools were closed. Subsequently all schools and kura reopened on the 18th of May 2020.

At the date of issuing the financial statements, the school has been able to absorb the majority of the impact from the nationwide lockdown as it was decided to start the annual Easter School holidays early. In the periods the school is open for tuition, the school has switched to alternative methods of delivering the curriculum, so students can learn remotely.

At this time the full financial impact of the COVID-19 pandemic is not able to be determined, but it is not expected to be significant to the school. The school will continue to receive funding from the Ministry of Education, even while closed.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

27. Adoption of PBE IFRS 9 Financial Instruments

In accordance with the transitional provisions of PBE IFRS 9, the school has elected not to restate the information for previous years to comply with PBE IFRS 9. Adjustments arising from the adoption of PBE IFRS 9 are recognised in opening equity at 1 January 2019. Accounting policies have been updated to comply with PBE IFRS 9. The main updates are:

- Note 9 Receivables: This policy has been updated to reflect that the impairment of short-term receivables is now determined by applying an expected credit loss model.

- Note 11 Investments:

Term deposits: This policy has been updated to explain that a loss allowance for expected credit losses is recognised only if the estimated loss allowance is not trivial.

Upon transition to PBE IFRS9 there were no material adjustments to these financial statements.